## Index

### The Big Picture
- 3D medicine in China 1/15
- Rail tunnel in London 2/15
- Computers in Haiti 3/15
- Puppets in Britain 4/15
- Dying up in California 5/15
- Naked Cowboy in New York 6/15

### Language Tests
- Business buzzwords 1/15
- English for Specific Purposes 2/15
- Pronunciation 3/15
- Business knowledge 4/15
- Punctuation 5/15

### Global Business
- Features
  - Instagram 2/15
  - Hipsters 4/15
- Olympic ambitions in Rio 6/15

### Profile
- Chris Hadfield, astronaut 1/15
- Janet Yellen, top economist 3/15
- Karen Brady, businesswoman 5/15
- Sharon White, Britain’s communications boss 6/15

### Head-to-Head
- Should employees have unlimited holidays? 1/15
- Should digital giants be broken up? 2/15
- Should taxi apps be regulated? 3/15
- Should Greece leave the eurozone? 4/15
- Should salaries be transparent? 5/15
- Should CO₂ emissions be taxed? 6/15

### ToolBox
- Activist Charmian Gooch 1/15
- Britain’s housing crisis 2/15
- Supermarket giants 3/15
- Ethical cosmetics 4/15
- Rail travel in Britain 5/15
- Useful jargon 6/15

### Business Skills
- Series
  - (6) Contacts 1/15
  - (7) Negotiating 2/15
  - (8) Teamwork 3/15
  - (9) Presentations 4/15
- Solving problems 5/15

### Technology
- Series
  - (1) Inventions 1/15
  - (2) Ideas 2/15
  - (3) The future 3/15

### PEOPLE
- My working life
  - Farmer, South Africa 1/15
  - Bookshop manager, UK 2/15
  - PR director, US 3/15
  - Whale-watching manager, Portugal 4/15
  - Product designer, Poland 5/15

### Executive Eye
- Interviewers’ mistakes 1/15
- Cults and culture 2/15
- Paradoxes 3/15
- Consultants 4/15
- Big Brother at work 5/15

### Coaching a colleague
- 4/15
- Being assertive 5/15
- Relationships 6/15

### InterCultural Communication
- Italy 1/15
- The Netherlands 2/15
- India 3/15
- Turkey 4/15
- Canada 5/15
- France 6/15

### Careers
- Family planning 1/15
- Mental health 2/15
- Queen Bee Syndrome 3/15
- Promotions 4/15
- Teaching 5/15
- Business travel 6/15

### Tips and Trends
- Working styles 1/15
- Power dressing 2/15
- Setting priorities 3/15
- Midlife interns 4/15
- Networking 5/15
- Positive stress 6/15

### Management
- Office design 1/15
- Good karma 2/15
- Paypal’s Peter Thiel 3/15
- Grant, toyshop boss 4/15
- Holacracy 5/15
- Priceline Group 6/15

### What Happened Next
- Abercrombie & Fitch 1/15
- Prozac 2/15
- Audi advertising 3/15
- Bhopal 4/15
- Shipping containers 5/15
- Perfume as propaganda 6/15

### Executive Eye
- Interviewers’ mistakes 1/15
- Cults and culture 2/15
- Paradoxes 3/15
- Consultants 4/15

### Coaching a colleague
- 4/15
- Being assertive 5/15
- Relationships 6/15

### Language
- Vocabulary
  - Bags and cases 1/15
  - Wind energy 2/15
- Legal English
  - Class-action suits 1/15
- Financial
  - Asset-backed securities 1/15

### Easy English
- Presenting figures 1/15
- Business reports 2/15
- Apologizing 3/15
- Feedback 4/15
- Representing your team 5/15
- Job interviews 6/15

### Grammar at Work
- Times and schedules 1/15
- Orders and instructions 3/15
- Reporting events 4/15
- Interview questions 5/15
- Telephoning 6/15

### English for Specific Purposes
- Business reports 2/15
- Business travel 6/15

### Business Spotlights
- How to get a top job 1/15
- The Manor 1/15
- Birdbrain 3/15
- The Neanderthal Night out 4/15

### Events
- Jan 2015
- March 2015
- June 2015
- July 2015
- August 2015
- September 2015
- October 2015
- November 2015
- December 2015

### Contacts
- (6) Contacts
- (7) Negotiating
- (8) Teamwork
- (9) Presentations
- Solving problems

### To Order
- These issues of Business Spotlight (including Skill Up!) can be ordered by calling +49 (0) 89/856 81-16 or sending an email to abs@spotlight-verlag.de. Please understand that we are not able to send individual articles, either as paper versions or electronically.

### Keywords
- Your hobbies 1/15
- All about politics 2/15
- The world of music 3/15
- The language of law 4/15
- Get connected! 5/15
- Architecture & design 6/15

### Website
- www.business-spotlight.de/indexes