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# **NOUNS AND NOUN PHRASES**

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escalator	a moving staircase driven by a motor	Rolltreppe
eviction notice	an official letter sent to a tenant saying that they have to move out of a property	Räumungsbescheid
jerrycan	a metal container used for carrying petrol or other liquids	Kanister
landlord	a person who owns property and rents it out to others	Vermieter
leaving present	a gift for a colleague who is leaving an organization	Abschiedsgeschenk
malfunction	a failure of a machine to work properly	Funktionsstörung, -ausfall
roadside assistance	an organization that you call for help if your car breaks down	Pannendienst
sell-by date UK	the date after which food must not be sold	Mindesthaltbarkeitsdatum
time buffer	extra time that you allow for unforeseen events when planning a project	zeitlicher Puffer

# VERBS

circle round UK	(of a plane) to remain in flight near an airport until permission to land is given	Warteschleifen fliegen
contract sth. out	to move from doing something within an organization to having it done by an external company	etw. (außer Haus) vergeben
cover for sb.	to do a colleague's work when they are ill or on holiday	jmdn. vertreten
curb sth.	to limit something, usually something negative	etw. eindämmen
double-check sth.	to check or examine something again	etw. nochmals prüfen
fall behind	to fail to keep to a planned work schedule	in Verzug geraten
harm sb.	to cause someone damage	jmdn. schädigen
resent sth.	to be angry about something	sich über etw. ärgern
win sb. over	to persuade someone	jmdn. überzeugen

## **ADJECTIVES AND ADVERBS**

barely	hardly	kaum
biased	having a firm (typically unjustified) opinion of someone or something	voreingenommen
drenched	completely wet	durchnässt
inbound	(of a plane) arriving	ankommend
purposeful	intentional	beabsichtigt
tough	strict (for example, in making sure that rules are obeyed)	streng

# **IDIOMS AND EXPRESSIONS**

be on top of sth.	to have something under control	etw. (gut) im Griff haben
between the devil and the deep blue sea	in a difficult situation in which both of the two potential solutions are unpleasant	in der Zwickmühle
come with a price	(of a desired outcome) to have unavoidable negative consequences	seinen Preis haben
easy come, easy go	easy to achieve or acquire, but just as easily lost	wie gewonnen, so zerronnen
feel the pinch	to not have enough money	(finanziell) schwierige Zeiten durchmachen
have time on one's hands	to have a lot of time	viel (freie) Zeit haben
here we go	an expression used when you get started with something	jetzt geht's los